

STEVENS REAL ESTATE

“a full service realty “

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**PROPERTY MANAGEMENT OWNER’S/PROPERTY INFO SHEET**

*I’ve been providing property management services for over 15yrs. I take pride in my job of collecting rent on time and taking care of owner’s and tenant’s needs ASAP. Every tenant is screened by a screening co. that checks: credit report, evictions, criminal, and employment @ tenant’s expense. This is to insure the credit worthiness & ability to pay rent. I’ve been to court 1 time in 15 yrs. & won that case.*

Owner’s Name : \_\_\_\_\_ Date: \_\_\_\_\_

Property Address: \_\_\_\_\_

Propt. Type *CHK* : ( single-family ) (condo) (apt/units) (commercial propt.)

No. of Units    BR:    BA:    Sqft    Pets : ( Y/N)    Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Owner’s Rent requested : \$ \_\_\_\_\_ Rent Survey Amt: \$ \_\_\_\_\_

REAL ESTATE SALES \* INVESTMENTS\*PROPERTY MANAGEMENT\*REVERSE & FORWARD MORTGAGES\*REFI\*

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Since 1985